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**ACTION MINUTES
REGULAR MEETING
TORRANCE CITY COUNCIL
AUGUST 8, 2006**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Mr. Brewer, Mrs. McIntyre, Mr. Nowatka,
Mr. Sutherland, Mrs. Witkowsky, Mayor Scotto

****ACTION:** Meeting called to order at 6:30 p.m. with all members present and immediately recessed to closed session to consider matters listed under 17 Executive Session.

****ACTION:** City Council reconvened at 7:01 p.m.

2. FLAG SALUTE:

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

****ACTION:** Flag salute was led by Finance Director Tsao. Councilmember Nowatka gave the invocation.

3. MOTION TO ACCEPT AND FILE REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

MOTION TO WAIVE FURTHER READING

****ACTION:** Accepted. (Sutherland/Brewer); Waived. (Sutherland/Brewer)

4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS

****ACTION:** None.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

****ACTION:** City Clerk Herbers announced that the matter of the vacancy on the Civil Service Commission would be brought to City Council for appointment on Tuesday, August 15. The term would be from the date of appointment to January 15, 2008.

6. COMMUNITY MATTERS

A. Introduction of students and their adult leader from Kashiwa, Japan, participating in the Sister City Exchange Program with Torrance.

****ACTION:** Torrance Sister City Association President Ray Roulette introduced students: Natsuka Goto, Ryo Katoh, Noriko Miyakawa, Naoko Murata, Maiko Oe, Misaki Onishi, Tae Sato, and Kyoko Takasaki and adult leader Akiko Maruta.

B. Recognition of the City of Torrance Employee Variety Show as a gold sponsor of the American Cancer Society 2006 Torrance Relay for Life.

****ACTION:** Employee Variety Show Committee members Linda Cessna and Pat Wren presented a plaque from the American Cancer Society.

C. Recommendation of the City Clerk that City Council appoint a councilmember from a list of applicants.

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- **ACTION:** City Council appointed Gene Drevno by unanimous ballot to fill the vacancy on the Torrance City Council. (Nowatka/Sutherland) City Clerk Herbers administered the oath of office.
- **ACTION:** At 7:57 p.m. Mayor Scotto called a brief recess to offer congratulations to Councilmember Drevno.
- **ACTION:** At 8:15 p.m. Mayor Scotto reconvened the meeting.
- **ACTION:** Councilmembers and Mayor Scotto welcomed newly appointed Councilmember Gene Drevno.

7. CONSENT CALENDAR

Items 7A through 7C and 7E through 7I on the Consent Calendar were considered routine and were enacted by one motion and one vote. There was no separate discussion of these items. (Drevno/McIntyre) Item 7D was removed from the Consent Calendar and considered separately.

A. Approval of minutes of June 13, June 20, and June 27, 2006.

- **ACTION:** Approved. (Drevno/McIntyre) (Yes: Brewer, McIntyre, Nowatka, Sutherland, Witkowski, Scotto Abstain: Drevno)

B. Recommendation of the **Human Resources Director** and the Civil Services Commission that City Council approve the revised class specifications for Cable TV Producer/Writer and Cable TV Assistant Producer/Writer.

- **ACTION:** Approved. (Drevno/McIntyre)

C. Recommendation of the Community Development Director that City Council approve a consulting services agreement with California Code Check for plan review services, on an as needed basis, in amount not to exceed \$250,000.

- **ACTION:** Approved. (Drevno/McIntyre)

CONSIDERED SEPARATELY

D. Recommendation of the **Public Works Director** that City Council accept a check in the amount of \$350,000 from Del Amo Mills LP Development and appropriate the funds to the Sepulveda Boulevard Rehabilitation and Water Main Replacement Project (Hawthorne Boulevard to west City limit), T-48/I-89.

- **ACTION:** Concurred with staff recommendation. (Witkowski/Nowatka)

E. Recommendation of the **Public Works Director** that City Council approve a Second Amendment to consulting services agreement with RBF Consulting Inc. (C2005-36) that extends the term until December 31, 2007 and provides for additional design services in the amount of \$56,000 for the Sepulveda Boulevard Rehabilitation and Water Main Replacement Project (Hawthorne Boulevard to west City limit), T-48/I-89.

- **ACTION:** Approved. (Drevno/McIntyre)

F. Recommendation of the **Community Development Director** that City Council approve a contract services agreement with BidAmerica for scanning and archiving of building plans on an as needed basis, in amount not to exceed \$65,000.

- **ACTION:** Approved. (Drevno/McIntyre)

- G.** Recommendation of the **General Services Director** that City Council award a contract to DC Danco Air Conditioning Company for \$53,625.09 with a 5% contingency of \$2,683 for HVAC work at Ken Miller Recreation Center (FEAP #130) and the Torrance Art Museum (FEAP #131); and authorize a 10% project management fee.

****ACTION:** Awarded. (Drevno/McIntyre)

- H.** Recommendation of the **General Services Director** that City Council award a contract with Dandoy Glass for \$26,100 with a 5% contingency of \$1,305 for replacement of the windows at the James Armstrong Theatre (FEAP #377) and windows and skylights at the Cultural Arts Center Dance Wing; and authorize 10% project management fee of \$2,610.

****ACTION:** Awarded. (Drevno/McIntyre)

- I.** Recommendation of the **Human Resources Director** that City Council authorize the execution of a Third Amendment to a vocational training agreement with Professional Career Institute (C2002-221) to add \$75,000 to the agreement (for a total of \$150,000) and to extend the term to June 30, 2008.

****ACTION:** Authorized. (Drevno/McIntyre)

****ACTION:** City Clerk Herbers announced for the record that all applicants had received complete agenda packets to review prior to the meeting.

9. PLANNING AND ECONOMIC DEVELOPMENT

- A.** Recommendation of the **City Manager** that City Council approve the City's participation, in partnership with the Santa Monica Bay Restoration Commission (SMBRC), in the Clean Bay Certification Program recognizing restaurants that are 100% compliant with requirements to prevent storm water pollution.

****ACTION:** Approved. (Sutherland/McIntyre)

10. PUBLIC SAFETY

- A.** Recommendation of the **Fire Chief** that City Council adopt a **RESOLUTION** repealing Resolution No. 2002-123 re Community Alert Network (CAN) and establishing recovery of any direct cost related to the activation of CityWatch – the City's new emergency telephone notification system.

****ACTION:** Concurred with staff recommendation. (McIntyre/Witkowski)

****ACTION:** Adopted **RESOLUTION 2006-62**. (Nowatka/Witkowski)

REPEALING RESOLUTION NO. 2002-123 AND ESTABLISHING RECOVERY OF ANY DIRECT COST RELATED TO THE ACTIVATION OF THE CITY'S EMERGENCY TELEPHONE NOTIFICATION SYSTEM
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11. ADMINISTRATIVE MATTERS

- A.** Recommendation of the **City Manager** that City Council subsidize the rental fees at the James Armstrong Theatre in the amount of \$1,424.50 for the City of Torrance Employee Variety Show.

****ACTION:** Concurred with staff recommendation. (McIntyre/Witkowski)

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B. Recommendation of the City Manager that City Council adopt a RESOLUTION amending Resolution No. 2005-121 setting forth changes regarding hours, wages, and working conditions for Elected Officials.

****ACTION:** Concurred with staff recommendation. (Witkowski/Nowatka)

****ACTION:** Adopted RESOLUTION 2006-63. (Nowatka/Witkowski)

AMENDING RESOLUTION NO. 2005-121 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR ELECTED OFFICIALS

C. Recommendation of the City Manager, ~~City Attorney~~ and City Clerk that City Council review and take action on the adoption of the City Council Rules of Order as revised. RESOLUTION

****ACTION:** Concurred with staff recommendation. (Witkowski/Nowatka)

****ACTION:** Adopted RESOLUTION 2006-61 as amended. (Nowatka/Witkowski)

REPEALING RESOLUTION NO. 87-07 AND AMENDMENTS AND RESTATING RULES OF ORDER FOR THE MEETINGS, GOVERNMENT AND CONDUCT OF BUSINESS OF THE CITY COUNCIL

D. Recommendation of the City Manager that City Council consider designating certain locations as cooling centers for providing relief to the public in the event of a heat emergency advisory.

****ACTION:** Concurred with staff recommendation and naming the Bartlett Center and the Katy Geissert Library Meeting room as cooling centers as needed. (McIntyre/Scotto)

15. 2ND READING ORDINANCES

A. Second and Final Reading of ORDINANCE NO. 3684 amending sections of the Torrance Municipal Code relating to the issuance of business licenses.

****ACTION:** Adopted ORDINANCE 3684. (Nowatka/Witkowski)

****ACTION:** *Redevelopment Agency met from 9:21 p.m. to 9:22 p.m.*

16. ORAL COMMUNICATIONS

Council order - August 8, 2006:

1. Sutherland 2. Witkowski 3. Brewer 4. McIntyre 5. Nowatka

****ACTION:** Councilmember Witkowski stated that the city's production of Grease was great and encouraged attendance.

****ACTION:** Councilmember Witkowski noted that the Aquacade would be held on August 15 at 8:00 p.m.

****ACTION:** Councilmembers welcomed Mrs. Drevno again.

****ACTION:** Councilmember Brewer noted that the RV issue would be coming back to the Council on August 22.

****ACTION:** Councilmember Brewer asked for City Council concurrence to name the month of November as Torrance Education Foundation Month. No objection was heard.

****ACTION:** Councilmember Nowatka reminded the public about the free Torrance Symphony performance at Wilson Park on August 27 at 1:30 p.m.

****ACTION:** Mayor Scotto stated that the City Council would be meeting in a joint session with the City Council on September 19 and invited the Environmental and Energy

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Conservation Commission be the next to hold a joint meeting with the Council. He further noted that each council might consider a joint meeting with the council

****ACTION:** Jean Ikegami, Torrance, submitted a petition to the City council seeking a traffic signal at 182nd & Van Ness.

****ACTION:** Yoko (name not heard) spoke to the petition previously submitted.

****ACTION:** Richard Browning, Torrance, noting that he was a Planning Commissioner and not authorized to speak for the commission, requested information about visiting site locations outside the City of Torrance to report back to the commission. He was directed to speak with Deputy City Attorney Whitham.

****ACTION:** Browning commended the City on passage of Ord 3684 and noted the ease of obtaining a letter of authorization.

****ACTION:** Torrance Historical Society President Debbie Hays invited the public to attend Rock Around the Block at the Torrance Historical Society on August 17.

****ACTION:** Raymie McCoy, Torrance, asked where to report out of state vehicle registrations

****ACTION:** Linda England, Torrance, thanked the Council for their friendly demeanor and commended the many inspiring and dedicated people that worked for the city.

****ACTION:** Linda England, Torrance, asked that public transportation be more available through schedules posted at each bus stop. Transit Director Turner stated that the department was posting at this time.

17. EXECUTIVE SESSION

City Council Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

Agency Negotiator: LeRoy J. Jackson

Employee Organization/Association:

1) Crossing Guards

Redevelopment Agency Closed Session – None

****ACTION:** Considered out of order earlier in the meeting. (See page 1)

18. ADJOURNMENT

A. Adjournment of City Council and Redevelopment Agency to Tuesday, August 15, 2006, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m.

****ACTION:** At 9:43 p.m. City Council and Redevelopment Agency adjourned to Tuesday, August 15, 2006 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. (Brewer/Sutherland)

Sue Herbers,
City Clerk

"It takes a long time to grow young." — Pablo Picasso

City Hall will be closed:

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Friday, August 4

Friday, August 18

Friday, September 1

Labor Day, Monday, September 4